To

All Units under PCDA (WC), Chandigarh

All GE offices under PCDA (WC), Chandigarh

Sub: Forwarding of Cheque slips through E-mail

It has been observed in the recent past that due to emergence of Pandemic Covid-19 in the country many challenges are being faced by the country. In one side country is facing these challenges in a very effective way, on the other hand some new experiences like on line working etc. have also emerged in such situation. Many decisions were also taken from time to time by our Department to overcome the situation arises due to Covid-19, so that the services provided to the Armed forces may not affect. Acceptance of online third-party bills was a major decision in this regard as almost all the services like postal, transport during this situation was suspended.

To pursue this series further and dealing with similar situations in future too, some other decisions have also been taken at appropriate level by this office in which sending of cheque slips through unit mail id (only on Gov & Nic mail ) is important one. However, the work related to sending of cheque slips through unit mail id is not possible until and unless all the units under this command have got registered themselves on this official website. This matter was also taken up earlier by this office with the Col (FP), GS (FB) Branch of Western Command, Chandimandir vide this office letter No. IT & S/Cell/1317/Website dated 13.04.2020 and is under consideration.

Keeping in view of the aforesaid, it is requested to all the units/GE’s offices to expedite the process of registration themselves on this official website, if not done yet, and forward the correct mail id of unit concerned (only on Gov & Nic mail ) with unit code through mail to
PCDA (WC) i.e. cda-chd@nic.in. This will not only facilitate early payment to all employees but will also be more convenient for the unit, as representatives from all the units will have to visit this office by travelling from far away stations merely for collection of the cheque slips only. The units/formations which have not created NIC/ Gov. mail Ids so far are also requested to create it now and forward the same along with Unit code to mail id mentioned above.

This may please be accorded Top Priority so to ensure best and effective services to the Armed forces always.

Copy to:-

1. The officer in charge:-
   IT & S Section, Local

For uploading on the website of this office please.

Asstt. Controller