Principal Controller of Defence Accounts (Western Command)
Sector – 9, Chandigarh-09

Circular

No. E/III/Misc/Check list Final Bill

To

All the AO GE

Date: .01.2019

Sub: Forwarding of comprehensive Check List for Review of Final Bill by AO GE.

Attention is invited to the Point no. 15 of the check list for review of Final Bills circulated along with the MO circular bearing no. E/IV/CHD/Misc dated 13.02.2018 which was issued with the approval of the Pr.CDA (WC), whereby it was instructed to enclose copy of extract of Register of Building whenever necessary entry is made in Register of Building. However while scrutiny of the final bills it has been observed that none of the AO GE are adhering to the instruction issued by the MO.

Hence once again it is reiterated that whenever any works undertaken which affects the entry in the Register of Buildings, copy of the extract of the same must be enclosed with the Final bill especially in the following cases:

1. Addition and Alteration to buildings.
2. Special Repair to buildings.

The Final bills may not be submitted to the Main Office for Pre-Audit as in the absence of the copy of the abstract of the Register of Buildings, Final Bill will be returned un-actioned.

Further it has also been noticed that very few AO GE are filling the page numbers in the check list for review of the final bills. This may be noted for strict compliance otherwise this will also warrant returning of the Final Bills.

Non adherence to the above requirement will also attract disciplinary action.

(Sahil Goyal, IDAS)
Deputy Controller

Copy to:

All the GE

-For information and necessary compliance please.

The IT&S Cell
(Local)

-For uploading of the circular on the PCDA (WC) Chandigarh Website.

(Sahil Goyal, IDAS)
Deputy Controller