Circular

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No. E/II/161/ARWE/24/2018-19

Date: 12/12/2018

To

All AOs GE


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With reference to the above, it is intimated that submission of quarterly report on the subject was introduced vide main office letter cited under reference (Copy enclosed). However, it has been observed that some of the AOs GE are not submitting the subject report. The non-submission/ delay in submission of report has been viewed seriously by PCDA.

In view of the above, it is requested to submit the said report for QE 12/2018 by 06th Jan 2019 positively. Further the submission of quarterly report on the enclosed performa for ensuing quarters be also ensured by 6th of next month following the quarter.

GO (E) has seen.

Copy to:

O I/C

IT & S (Local)

With a request to upload the circular on PCDA website.

Sr. Accounts Officer (E)