To

1. PAO (ORs), 14 GTC, Subarn.
2. The Officer Incharge, R Section (local)

Date: 27.09.2018

Sub: Grant of IIInd & IIIrd Financial up gradation under MACP Scheme-DAD Estt.

The name of officials as shown in Annexure “A” have been approved by the competent authority for grant of IIInd & IIIrd financial up gradation under the MACP Scheme from Level- 2 to Level 3 & Level- 3 to Level - 4 under the 7th CPC Pay Matrix with effect from the date shown against each. Their pay shall be fixed under the provision of FR-22 (I)(a)(1).

The officials, if desire, to get their pay fixed in the scale under MACP scheme may exercise their option within one month from the date of issue of Part II OO. Option certificate to this effect may be sent to AN-VIII Section of this office. Option once exercised shall be final. The contents of this letter may please be got noted from the concerned individuals and kept in record.

To enable this office to notify their financial up gradation they may be asked to submit their undertaking on the enclosed Proforma to this office at the earliest.

Receipt of this communication be acknowledged.

Copy to :-

<table>
<thead>
<tr>
<th>The Officer Incharge, AN-MAP, AN-II, V, VI, VIII (Local)</th>
<th>for information &amp; necessary action.</th>
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<tbody>
<tr>
<td>The Officer Incharge, IT&amp;S Section (Local)</td>
<td>For uploading the same on PCDA Website.</td>
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Sr. Accounts Officer (AN)

Asstt. Accounts Officer (AN).
## ANNEXURE "A"

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>NAME Grade AND A/C No. (SHRI/SH/SMT)</th>
<th>A/C NO</th>
<th>OFFICE WHERE SERVING</th>
<th>DATE FROM WHICH FINANCIAL UPGRADE TO BE GRANTED</th>
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<tbody>
<tr>
<td>1</td>
<td>Kuldeep, CLK</td>
<td>8334485</td>
<td>R-Sec, M.O, CHD</td>
<td>II- MACP 13.08.2018 LEVEL-3</td>
</tr>
<tr>
<td>2</td>
<td>Rampal, CLK</td>
<td>8330715</td>
<td>PAO (OR's), 14-GTC, Subathu</td>
<td>III- MACP 18.11.2018 LEVEL-4</td>
</tr>
<tr>
<td>3</td>
<td>Yash Pal, CLK</td>
<td>8330318</td>
<td>PAO (OR's), 14-GTC, Subathu</td>
<td>III- MACP 25.07.17 LEVEL-4</td>
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Sr Accounts Officer (AN)
UNDERTAKING

I---------------------------- hereby accept the I/II/III financial upgradation under MACP Scheme with effect from _________ from level _______ to Level _______.

I understand that this is my unqualified acceptance for regular promotion on occurrence of vacancy subsequently; I shall not be eligible to be considered for further financial up-gradation till acceptance.

Further the next financial upgradation shall also be deferred to the period of debarment due to the refusal. It is also certified that I have not got two promotions (in case of IIInd MACP)/ three promotions (in case of IIIrd MACP) during my entire service.

Signature____________________
Name:______________________
Account No__________________
Service book No_____________
Office/Section:______________