Through PCDA (WC) Website
OFFICE OF THE PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS
(WESTERN COMMAND) CHANDIGARH
FAX no. 0172-2742552, 2741729

Important Circular

Sub: Volunteers for Mumbai station: AAOs/Sr. Auditors/ Auditors/ Clerks..

HQrs Office vide letter No.0600/AN-X/Vol.XXI (PC) dated 06.02.2020 available at CGDA website (copy enclosed) has called for the names of volunteers for Mumbai station amongst AAOs/ Sr.Auditors/ Auditors/ Clerks (except those posted at Hard/ Tenure stations/ are presently serving in the States of Maharashtra, Gujarat, Telangana, Andra Pradesh, Tamil Nadu, Karnataka and Madhya Pradesh).

2. Names of the volunteers amongst the Sr. Auditors/ Auditors/ Clks may please be sent to AN-II section whereas those of AAOs may be sent to AN-I section of this office through e-mail (pcdawcan2.dad@hub.nic.in and pcdawcan1.dad@hub.nic.in) /Fax latest by 16.03.2020 on the attached annexure.

3. Please ensure adherence of the time schedule given above.

4. Hard copy of circular may not be awaited please.

No. AN/I/1032-LIII
Dated: 12.02.2020

Sd/--
(N.C. Dogra)
Sr. Accounts Officer (AN)

Copy to

1. All sections in Main Office (local)
2. All sub offices under PCDA (WC) Chandigarh.
3. All IFAs on proforma strength of PCDA (WC) Chandigarh
4. AN-II (local) – For necessary action please.
5. IT & S Section (Local) – For uploading on PCDA (WC) website.

(Anil Kaushik)
Asstt. Accounts Officer (AN)
No. 0600/AN-X/Vol. XXI (PC)  

Dated: 06/02/2020

To

All PCsDA/PCA (Fys)/CsDA/PIFAs/IFAs and AN-IV Section (Local).

Subject: Volunteers for Mumbai station: AAOs/Sr. Auditors/Auditors/Clerks.

It has been decided by the Competent Authority to call for names of volunteers amongst AAOs/Sr. Auditors/Auditors/Clerks (except for those who are posted at Hard and Tenure stations/are presently serving in the States of Maharashtra, Gujarat, Telengana, Andhra Pradesh, Tamil Nadu, Karnataka and Madhya Pradesh) for posting to Mumbai station.

2. It is assured that:

(i) After completion of stay of 02 years in Mumbai station the individuals will be posted to one of the three choice stations furnished by them as per availability of vacancy.

(ii) Transfer orders for posting to choice station on reversion would be issued within one month after receipt of choice stations through proper channel.

3. Accordingly, Controllers are requested to ensure that wide publicity is given to this circular and the names of the willing staff members may be forwarded to HQrs office by 31st March 2020 in the format enclosed as Annexure to this circular. It may be brought to the notice of the applicants that withdrawal of name unless there are pressing medical/personal grounds for the same, will not be allowed. Request for cancellation after issue of transfer orders will also not be entertained.

4. Further, this circular is issued as a special measure. Above stated dispensation will not be available for the volunteers whose names will be received after the closing date of this circular.

(Dr. Amit Gupta) 
Sr. Dy. CGDA (Admin)

Copy to:
IT &S Cell (Local) - For uploading on website.

(Dr. Amit Gupta) 
Sr. Dy. CGDA (Admin)
# Application for Posting to Mumbai

**ANNEXURE - 'A'**

<table>
<thead>
<tr>
<th>Account No.</th>
<th>Gender (Male/Female)</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Category (General/OBC/SC/ST/PH)</th>
<th>Grade (AAO/SCA/SA/SAP/Supervisor/RAA/SAUDITOR/AUDITOR/CLERK)</th>
<th>Date of Birth (DD/MM/YYYY)</th>
<th>Date of Appointment (In DAD) (DD/MM/YYYY)</th>
<th>Date of Promotion (As Group 'C' in r/o Staff &amp; in r/o officer)</th>
<th>Roster No. &amp; Category (Mandatory in case of AAO)</th>
<th>Whether appearing in ensuing SAS Part-II (In case of Sr. Auditors/Clarks/Stenos./DEOs)</th>
<th>Home Town (Specify District as per Service Record Not Village or State)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name of Office (Mention Sensitive assignment also)</th>
<th>Organisation</th>
<th>Whether on Sensitive Assignment (Yes/No)</th>
<th>Station</th>
<th>From Date (dd/mm/yyyy)</th>
<th>To Date (dd/mm/yyyy)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Whether EDP trained (If yes, specify project)</th>
<th>ApAR Grading</th>
<th>Undertaking</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>I hereby certify that the information furnished above are correct.</td>
</tr>
</tbody>
</table>

Date: ____________________________  [Signature of Applicant]

(All columns are mandatory as per applicability)

(To be filled by the Controller's office)

<table>
<thead>
<tr>
<th>Recommendation (Yes/No)</th>
<th>Reason (If Not recommended)</th>
<th>Whether any disciplinary case is pending against the individual:</th>
<th>Date: ____________________________  [Signature and Seal of GO(AN)]</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>