No. IA/I/49/MFAI-Gen Dated: 17.05.2019

To

All LAO’s

Subject: Officer’s Mess/Guest House.

Ref: This office letter no. IA/I/Office mess dated 09/18 and reminder 20.12.2018

Please refer to this office letters cited above under which some information regarding Officer’s Mess/Guest house running in the units have been called for from all the LAO’s under the jurisdiction of PCDA(WC) Chandigarh in a prescribed format.

But it is observed that even after lapse of seven months, the reports from most of the LAOs have not been received so far. It is also observed that some LAOs Office are sending incomplete report and not in the format provided by this office. It is also observed that most of the LAOs have not pursued the same from the units and formations.

It is, therefore, requested that unit wise consolidated report in the prescribed format in respect of all the units and formations under your audit jurisdiction may be forwarded to this office at the earliest.

Please refer to this office letter dated 27.12.2018 too, vide which it was intimated that as per Para 279 ALAM Part-I ,units/ formations are required to maintain a register for recording the occupancy of Guest Rooms attached to Officers Mess.

It is, therefore, requested to confirm whether during periodical audit of unit/ formations the register of above mentioned subject has been audited.

Please accord top priority. Report be invariably submitted by LAOs by 10.06.2019.

GO (IA)

Copy to:

1. Officer Incharge
   IT & S Cell(Local) : For uploading on PCDA(WC) site.

GO (IA)