Important Circular

To

The Officer In-charge,
All Sub offices at Ambala, Amritsar and Jalandhar.

Subject: Merger of Postal Dispensaries with CGHS and rechristening as CGHS Wellness Centres.

Government of India, Ministry of Health & Family Welfare, Department of Health & Family Welfare vide their Order No. S.11011/01/2016/CGHS-III/EHS dated 21.12.2018 has conveyed their decision to merge 33 Postal Dispensaries functioning in 33 cities i.e. Agra, Ajmer, Aligarh, Ambala, Amritsar, Bareilly, Behrampur, Chapra, Cuttack, Darbhanga, Dhanbad, Dibrugarh, Gaya, Gorakhpur, Guntur, Jalandhar, Jalpaiguri, Jodhpur, Kota, Moradabad, Muzaffarpur, Nellore, Raipur, Rajahmundry, Saharanpur, Silchar, Siliguri, Tirunelveli, Tiruchirappalli, Vadodara, Varanasi, Vijayawada and Vishakhapatnam with CGHS and rechristen these as CGHS Wellness Centres.

As such it is advised to prepare a roster of each officer and staff member in your office who are residing within the demarcated limits (i.e. within the radius of 5 Kms) from the location of CGHS Wellness Centre at your station and forward the same to AN-V section of this office for enabling them to effect recovery from their pay of applicable contribution for the Scheme as prescribed by the CGHS. Further, all other officers and staff who are residing beyond the demarcation limits of CGHS Wellness Centre may be given a One Time Option to opt for medical facilities under CGHS, if they so desire.

Instructions for Opting of Medical Facilities under CGHS are as under:

1. The individual has to apply for opting of medical facilities under CGHS through online mode at CGHS website cghs.nic.in
2. Take a printout of the ibid application form.
3. Submit the application form duly enclosing copy of his Aadhar Card, Residence Proof, Passport size photographs of his and his family members and his pay slip showing recovery of CGHS contribution to the Nodal Officer for verification.
4. Nodal Officer shall verify the application forms so submitted and forward the same to the concerned Addl. Director, CGHS.

The Nodal Officers at Ambala, Amritsar and Jalandhar as appointed by the Competent Authority are as under:

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<thead>
<tr>
<th>S. No.</th>
<th>Station</th>
<th>Nodal Officer</th>
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<tbody>
<tr>
<td>1.</td>
<td>Ambala</td>
<td>Officer-in-Charge O/o The LAO(A) Ambala</td>
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<tr>
<td>2.</td>
<td>Amritsar</td>
<td>Officer-in-Charge O/o The LAO(A) Amritsar</td>
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<tr>
<td>3.</td>
<td>Jalandhar</td>
<td>Officer-in-Charge O/o The AAO(PAY) WC Jalandhar</td>
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The contents of this circular may please be got noted from each officer and staff member and a confirmation to this effect may please be forwarded to this office latest by 30 June 2020 through return e-mail. PCDA has approved.

Copy to:
1. Nodal Officer,
   O/o The LAO(A) Ambala

2. Nodal Officer,
   The LAO(A) Amritsar
3. Nodal Officer,
   The AAO(PAY) WC Jalandhar
4. The Officer In-charge, AN-V (Local):

5. IT&S Cell

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For information and necessary action please.

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For information and necessary action viz effecting recovery of CGHS contribution in applicable cases.

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For uploading the website.

Sr. AO (AN-VI)