MOST IMPORTANT CIRCULAR

OFFICE OF THE PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS (WC)
CHANDIGARH-160009

Email:- pcdawc-accts.cgda@nic.in.

NO: A/III/1489/MISC./LTC/PACKAGE
DATED: - 12/04/2021

To

01. TO Area Accounts Office (PAY) WC
    Delhi Cantt.
03. Area Accounts Office (APY) WC
    Jalandhar Cantt.
05. PAO 14 GTC
    Subathu
07. Officer – In – Charge
    AN – VI (Local)
09. Officer – In – Charge
    T Section (Local)
11. All AO GE’s
02. Area Accounts Office (PAY) WC
    Pathankot
04. PAO RRRC
    Delhi Cantt.
06. PAO PBG
    New Delhi
08. Officer – In – Charge
    Pay Section (Local)
10. Officer – In – Charge
    AN – V (Local)

SUB: - FURNISHING INFORMATION REGARDING NUMBER OF EMPLOYEES OPTING FOR LTC CASH VOUCHER SCHEME AND FESTIVAL ADVANCE SCHEME.


Report on the above subject for the period 12/10/2020 to 15/04/2021 is required to be submitted to HQ Office on 15/04/2021. As such it is requested to forward the requisite report on 15/04/2021 up to 14:00 HRS positively so that consolidated report can be forwarded in time to HQ Office.

The report may please be forward in the following format:

<table>
<thead>
<tr>
<th>Period</th>
<th>Total No. of Employees</th>
<th>No. of Employees Opting for LTC cash Voucher Scheme till date</th>
<th>Amount</th>
<th>No. of Employees opting for Festival advance scheme till date</th>
<th>No. of UTSAV cards issued till date by Bank in respect of Festival advance scheme</th>
<th>Amount</th>
<th>Progressive total</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/10/20 UP TO 31/03/2021</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>01/04/2021 TO 15/04/2021</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please ensure Compliance by due time.

Copy to:

01. The Officer – In – Charge
    IT & S Section (Local)

For uploading of this circular on PCDA’s Website.

ACDA (A/Cs)