Important Circular (Through website)

To

The officers In-charge

All section in MO & Sub-offices

(Under PCDA WC, Chandigarh)

Sub:- Economical & efficient use of computer hardware & consumables

In this context it is intimated that in wake of on going economical crisis due to COVID-19 outbreak restrictions have been imposed on the budget allocated for procurement of IT equipments & consumables in the current financial year. It has been decided by the competent authority that strict economy & efficiency has to be adhered to while incurring expenditure from the IT fund.

It is therefore enjoined upon all that IT hardware and consumables available are used judiciously as the allotted fund for expenditure on the above mentioned items is under budgetary constraints.

It is further intimated that in case of any loss to EDP items due to damage and other reasons beyond the control of user the concerned section will be held responsible.

PCDA has seen.