Through Website (CIRCULAR)  

No. IT&S/cell /1368/Misc  
Date: 04.04.2021

To,

Office-In-Charge  
All Section of Main Office (Local)  
& Suboffices

Subject: Enhanced Interaction with the Sections and suboffices.

As per the Directions from the Competent Authority, all sections and suboffices, are directed to include the following information in the letter itself so that the signatory may be approached through email or phone no directly for expeditious response to the queries/correspondence raised against the Army Units.

<table>
<thead>
<tr>
<th>Sr.No</th>
<th>Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Name of Signatory</td>
</tr>
<tr>
<td>2.</td>
<td>Military/Civil Telephone (Landline of section)</td>
</tr>
<tr>
<td>3.</td>
<td>Email of the section concerned</td>
</tr>
</tbody>
</table>

PCDA (we) has seen.

(Sahil Goyal, IDAS)  
Dy CDA