

**OFFICE OF THE PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS
(WESTERN COMMAND) CHANDIGARH**

IMMEDIATE CIRCULAR

Dated:06.11.2009

No: AN/I/1002-45

To

1. All Sub Offices under PCDA(WC) including IFAs
2. All SAOs/AOs in Main Office

Subject:- Transfer Estt: SAOs/AOs

Please find enclosed HQrs office Important Circular dated 25.10.2007 regarding rendition of Half Yearly List of Volunteer in respect of SAOs/AOs received vide CGDA New Delhi letter No.AN/II/2153/Gen dt.16.10.2009. The circular may be perused and guidelines issued at Para 2(a),2 (b) and 3 strictly complied with.


2. Further, this may also be given widest circulation amongst SAOs/AOs and their signatures obtained as a token of having noted the contents thereof.

Sd/-
(K.K. Singh)
Dy.CDA (AN)

Copy to:

EDP Cell(Local)

: for uploading on PCDA(WC) website please.


(K.C. Jarial)
Sr. Accounts Officer(AN)

Office of the Controller General of Defence Accounts
West Block - 5, R.K.Puram, New Delhi - 110 066

Important Circular

Dated: 25/10/2007

No. AN/II/2153/Gen

To, **The PCDA (WC)**
CHANDIGARH
All PCsDA / CsDA / PCA (Fys)

Sub: Half Yearly List of volunteers- AOs / Sr.AOs.

Ref: This Hqrs letter bearing No AN/II/2153/Gen dated 31.05.2007.

Till date, the names of AOs / SAOs who apply for posting to their choice stations through yearly / half yearly transfer reports duly recommended by the concerned PCsDA / CsDA, were being included in the volunteer list for choice stations opted by the officers and were continued to be kept in the list till transfer of the officer to choice station.

2. In recent past, it has been observed that few officers chose to withdraw their requests on the pretext of changed circumstances, after orders for their transfer to the choice station were issued. Since, in certain cases chain of transfers is involved, the same gets held up after an officer chose to forgo transfer as stated above. This interalia, increases all round correspondence and results in delay in implementation of transfer orders. The position in this regard has been reviewed and it has been decided that for the half yearly transfer report for 10/2007 and onwards the following guidelines may be kept in view:

- a) For each half year, a fresh list of volunteers amongst AOs / SAOs may be prepared and sent to this HQrs even though their names were forwarded in earlier half yearly reports duly recommended.
- b) This fresh list will only be considered for inclusion of names of the officers in the volunteer list and the existing list of volunteers from the previous half yearly list will become as null and void.

3. The names of the officers on your proforma strength serving in IFAs offices or other offices are also to be included in the reports. It is also clarified to all concerned that an officer will not be allowed to withdraw request for transfer after issue of transfer orders, under any circumstances.

4. In cases, where half yearly reports have already been forwarded a supplementary list may sent, so as to reach this Hqrs. Office by 30.11.2007.

Kindly acknowledge receipt.


(Rajiv Sharma)
Sr. Dy. CGDA (Admin)

Copy to:

AN-IV, IFA Cell, Pr. IFA (Local) ... for information please.